

## Bidding for “European Masters Athletic Championships” (EMAC)

### 1. Requirements for Bidding

The following requirements must be observed in the submission of bids to organize EMAC; those will also become part of a contract with EMA.

#### 1.1. Duration of Events

- . Stadia - 11 days (including rest day and General Assembly)
- . Indoors - 5 days (including Winter Throwing Events, Cross Running, Road Race Walking - according to local conditions)
- . Road running - 3 days
- . Mountain - 1 day
- . Ultra - 1 day

#### 1.2. Finances

- . The applicant shall carry the financial risk of the event.
- . Upon presentation of a financial plan, guarantees granted and grants received shall be reviewed.
- . Prerequisites of the financial arrangements are the cost-free availability of a stadium, of all competition venues, of training facilities and of all other functionary and managerial units (information center, work and meeting rooms, press center, restaurant facilities, etc.) as well as the free selection of any advertisement and any legal claims to advertising rights, hospitality rights, etc.
- . The Organizing Committee shall assume the following costs:
  - preparation and realization of the event;
  - preparatory visits of EMA – officials (up to three);
  - assistants and international judges (up to fifteen);
  - invitation brochures, technical manual, handbook, medals and certificates, results list, etc.;
  - publicity for the event, both nationality and abroad;
  - care for and cooperation with media representatives;
  - EMA – Council and guests in accordance with the contractual agreement.

#### 1.3. Logistics for the respective Events

##### Stadium:

- . an 8 (eight) lanes stadium with synthetic surface and the necessary auxiliary areas, and a covered grandstand for Stadia championships;
- . fully automatic electronic time measuring device;
- . electronic stadium announcement board;
- . an adjacent 6-8 (six to eight) lanes secondary stadium of similar quality;
- . throwing areas, minimum of 2 (two) circles each Discus and Hammer Throwing.

##### Indoor:

- . arena with 4-6 (four to six) lanes and respective auxiliary areas.

##### Road / Cross / Mountain:

- . suitable courses for Marathon (EMACS), ½ Marathon (EVACNS), Cross Running (EMACI), Road Race Walking (EMACNS), Mountain Running (EMMRC), Ultra Running;

**Generally:**

- . a sufficient number of functionary rooms;
- . stadium speaker's room;
- . press working areas with internet access;
- . athletes' warm-up area and a call room;
- . athletes' outdoor training and warm-up areas.

**1.4. Organisational Statements:**

- . organization of doping controls (in coordination with NADA);
- . organization of accommodation and board for competitors and accompanying personnel; approximately 3.500 - 4000 people for Stadia championships, approximately 2500 - 3000 people for Indoor and approximately 1000 – 2000 for Road events as well as about 500 - 1000 for Mountain and Ultra marathon; in different price categories;
- . organization of transport for competitors to the venues;
- . organization of EMA – General Assembly during Stadia championships (approx. 120 persons); meeting room facilities for between 10 and 40 persons cost-free availability and rooms for the EMA management.

**2. Specification of the Bidding****The Bidding must contain:****2.1. Declaration**

- . approval by the National Athletic Federation;
- . approval by the Town Council or Community.
- . approval by the local organizer

**2.2. Organization Chart of LOC****2.3. Descriptions:**

- . descriptions of stadium and auxiliary areas by photo, site plans, etc.;
- . information as to the capacity of the main stadium, detailed as to seating and standing room spaces with or without roof cover, incl. guests of honor seating spaces;
- . descriptions of venues for marathon, cross running, road race walking;
- . statements about stadium accessories and competition implements;
- . statements about the competition EDV system;
- . statements about time and distance measuring devices (if not using EMA Sigma System);
- . information regarding medical services and doping control room;
- . detailed information regarding functionary room facilities at the stadium and, respectively, the indoor arena;
- . statements regarding training and warm-up opportunities;
- . statements regarding information and press centers.

**2.4. Accommodations / Transport**

- . detailed information regarding accommodations and board for participants and cost information for participants, their accompanying persons as well the EMA Council and their guests of honor;
- . information about transport options to and from the airport, the lodging locations, the competition and training areas – if necessary with details about costs.