

How to insert a registration

Go to link: <https://data.opentrack.run/en-gb/x/2024/POL/emaci>

First you need to register on the platform
then return to the home page and log in

Race Management System

This site, run by **OpenTrack**, handles membership, entries and race administration athletics events. You can use the same account for any site ending in **opentrack.run**.

Please log in






[Forgot password?](#)

Email:

Password:

or

When you will be logged in, you will be on the home page

- START LISTS** 
- MEDAL TABLE** 
- ENTER HERE**
90 DAYS, 9 HOURS, 31 MIN TO GO 
- COMPETITORS (91)** 
- DOWNLOADS** 

and click the button **ENTER HERE**

Add an athlete

If you need help filling your entry form then please check our [documentation](#)

Myself (Mario Rossi)

Enter nationality and name, to see if you are on the database...

Poland

First name:

Last name:

Nationality:

Gender:

Date of birth:

Hint: you can just type

Now, if you want to register yourself, click near **Myself** otherwise click near **Enter nationality**.

In the second case it is necessary to select the nationality and then enter the athlete's surname in the adjacent box: if you find the athlete click on the name otherwise click **NEW ATHLETE +** and enter the dates in the boxes below..

Now click the button **Ok**

STEP 1

Step 1 - Confirm athlete details

Confirm if this is the correct athlete. If not, click 'WRONG PERSON' and start again

Name:	Franco Cristofoli
Gender:	M
Date of birth:	30 Apr 1962 (V60)
Nationality:	Italy
Primary Club	None <i>* Club can be changed on step 2</i>
Licensed?	Not applicable None

WRONG PERSON **CONFIRM**

Click the button **CONFIRM** if you have entered/selected the correct athlete otherwise click the button **WRONG PERSON**.

STEP 2

Step 2 - who are you representing?

Select the country that you will be representing.

Italy

Team country:
ITA

BACK **OK**

Here you need to select from the list the country you will represent in the championships, than click the button **OK**

STEP 3

<input type="checkbox"/>	T139. 5Km Walk I M60				<input type="checkbox"/>
<input type="checkbox"/>	T155. 1.500M I M60	QP	SB	PB	<input type="checkbox"/>
<input type="checkbox"/>	T185. Marathon and open Marathon	QP	SB	PB	<input type="checkbox"/>

BACK **OK**

Here you can choose which specialities you want to sign up for and enter your seasonal and personal records.
You can choose as many specialities as you want; when you are done you have to scroll down the page and only at the end of the page you will find the button **OK**

STEP 5

Step 5 - Extra purchases

The accompanying person €20 fee includes an accreditation card, free pass for public transport in Torun, and a welcome bag. To see the merchandise items: <https://emaci2024.com/merchandise/>

Available items: Paper Handbook, Results Book PDF, Ladies' T-Shirt, Men's T-Shirt, Ladies' Polo, Men's Polo, Accompanying Person .

Extras:

Item	Option	Option2	Option3	Qty	Price
Paper Handbook	--			0	5.00
Results Book PDF	--			0	6.00
Ladies' T-Shirt				0	16.00
Men's T-Shirt				0	16.00
Ladies' Polo				0	30.00
Men's Polo				0	30.00
Accompanying Person	--			0	20.00
--	--	--	--	--	--

Input the quantity for any products you want. All prices are in EUR

BACK **OK**

Summary

Athlete
CRISTOFOLI, Franco

Team
ITA

Events
HJ, HT

Extras

Price	EUR
Event 1, F015: Hammer Throw 5kg M60	60.00
Event 2, F004: High Jump M60	35.00
Total for athlete	95.00

Now, the right pane display the list of specialities you chose in step 3 and the prices. In the left pane you can book extra services. Once finished, click the button **OK**

STEP 6

Step 6 - Additional info

Question 1 is only required for German and French athletes, question 3 for Polish athletes only. If not interested please text N/A.

1. Please list your home Club, Regional Association and license number:

2. For statistics, please add your profession:

3. Please select your region:

--- Please select an answer ---

BACK **OK**

ONLY German and French athletes must fill the first box otherwise enter **N/A**
Enter your profession in the second box
ONLY Polish athletes must select region otherwise select **N/A**
Click the button **OK**

STEP 7

Step 7 - Charity - Fund for athletes with serious health problems before, during, and after EMA Championships

Charity offer is just suggested

Athletes' health support

How much:

BACK **OK**

Here you can donate to athletes with serious health problems before, during and after EMA Championships otherwise enter 0 and click the button **OK**

STEP 8

Step 8 - In Case of Emergency

Name: ..of contact

Phone: ..of contact

BACK **OK**

Now you need to enter the **name** and **telephone number** of the people the organizer can contact in case of problems during the Championships.
Click the button **OK**

STEP 9

Step 9 - Address Info & Mobile Number

This information has been requested by the competition organisers.

Address:

Address2:

County: City: Postcode:

Mobile:

Please enter mobile country code in the first box, then the rest of the number in second box
e.g. +44 4444444444

BACK **OK**

In this form you must enter your address and telephone number.
Click the button **OK**


STEP 10

My 1 entry - Mario Rossi

Paid so far: 0.00 . Basket value: 100.00. Amount due: 100.00.

#	Name	Event	Price	Status
<input type="checkbox"/> 1	Franco Cristofoli	HJ, HT	100.00	Due: 100.00


All prices are in EUR



At this point you have entered all the data of an athlete but you **HAVE NOT COMPLETED THE REGISTRATION.**

To complete the registration you need to click the button **PAY € ...**

If you click on the button **ADD ATHLETE**, you will be able to add another athlete before payment.

If you want to eliminate an athlete you must check it and then click the button 

PAYMENT

Payment Confirmation

Amount: **€100.00**

/en-gb/x/2024/POL/emaci/: 1 entry in 2 events by severino.bozzer@gmail.com

Cardholder name

Payment information

I have read the additional terms ([click here](#))

To pay you need to enter your credit card details and then click on the button **PAY € ...**

REGISTRATION VERIFICATION

To verify your registration, go to the home page and click the button **COMPETITORS**

SUPPORT

If you have problems, fill out the form at the link

<https://europeanmastersathletics.freshdesk.com/support/tickets/new>